

Record of expenses claimed and credit card expenditure on official activities in the financial year 2024/25

Name: Leigh Chalmers

Position: Vice-Principal and University Secretary

Leigh Chalmers is the Vice-Principal and University Secretary. The University Secretary is Secretary to the University Court, the University's governing body, and has overall responsibility for a range of central professional services. Please find below the expenses she has claimed, and any use of a corporate credit card, in connection with these duties.

Expenses are defined as those sums that were originally paid out by a member of staff and then subsequently reimbursed (for example through the e-expenses system). As some members of the Senior Leadership Team (SLT) also use a University credit card, these costs are also included. Please note that the category 'Other' comprises expenses which do not fit into the other four categories such as conference fees, Wi-Fi or e-SIM charges, and tourist taxes.

Date range	1/8/2024 - 31/7/2025
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Category	Amount
Travel	£146.78
Accommodation	£0.00
Subsistence	£63.61
Hospitality	£199.99
Other	£16.72

Record of expenses claimed and credit card expenditure on official activities in the financial year 2024/25

Name: Kim Graham

Position: Provost

Kim Graham is the Provost and holds a Personal Chair of Translational Cognitive Neuroscience. As Provost, she acts as the University's Chief Academic Officer, overseeing the delivery of the University's strategy, planning and budget-setting, and academic staff development. She is also responsible for the development of strong external relationships. The Provost reports directly to the Vice-Chancellor & Principal of the University and deputises when they are not available. Please find below the expenses she has claimed, and any use of a corporate credit card, in connection with these duties.

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Date range	1/8/2024 - 31/7/2025
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Category	Amount
Travel	£0.00
Accommodation	£0.00
Subsistence	£0.00
Hospitality	£0.00
Other	£0.00

Record of expenses claimed and credit card expenditure on official activities in the financial year 2024/25

Name: Catherine Martin

Position: Vice-Principal Corporate Services

Catherine Martin is Vice-Principal Corporate Services. She has overall management of the Corporate Services Group comprising a wide range of professional, operational, commercial, compliance and commercialisation services provided by 2700 staff (2300 FTEs), as well as an overview of subsidiary companies. Please find below the expenses she has claimed, and any use of a corporate credit card, in connection with these duties.

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Date range	1/8/2024 - 31/7/2025
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Category	Amount
Travel	£0.00
Accommodation	£0.00
Subsistence	£0.00
Hospitality	£0.00
Other	£0.00

Record of expenses claimed and credit card expenditure on official activities in the financial year 2024/25

Name: Sarah Prescott

Position: Vice-Principal and Head of the College of Arts, Humanities and Social Sciences

Sarah Prescott is Vice-Principal and Head of the College of Arts, Humanities and Social Sciences and a Professor of English Literature. She has overall management of the College, comprising eleven academic Schools, the Centre for Open Learning, the Edinburgh Futures Institute, and the Institute for Advanced Studies in the Humanities. Please find below the expenses she has claimed, and any use of a corporate credit card, in connection with her duties as Vice-Principal.

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Date range	1/8/2024 - 31/7/2025
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Category	Amount
Travel	£0.00
Accommodation	£0.00
Subsistence	£0.00
Hospitality	£0.00
Other	£0.00

Record of expenses claimed and credit card expenditure on official activities in the financial year 2024/25

Name: Lee Hamill

Position: Director of Finance

Lee Hamill was the Director of Finance until October 2024. The Director of Finance had a direct reporting relationship to the Principal with respect to strategic and professional matters and in support. Please find below the expenses he has claimed, and any use of a corporate credit card, in connection with these duties.

Expenses are defined as those sums that were originally paid out by a member of staff and then subsequently reimbursed (for example through the e-expenses system). As some members of the Senior Leadership Team (SLT) also use a University credit card, these costs are also included. Please note that the category 'Other' comprises expenses which do not fit into the other four categories such as conference fees, Wi-Fi or e-SIM charges, and tourist taxes.

Date range	1/8/2024 - 31/7/2025
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Category	Amount
Travel	£58.14
Accommodation	£0.00
Subsistence	£11.93
Hospitality	£0.00
Other	£0.00

Record of expenses claimed and credit card expenditure on official activities in the financial year 2024/25

Name: Colm Harmon

Position: Vice-Principal and University Secretary

Colm Harmon is Vice-Principal Students. Professor Harmon has strategic responsibility for the University's commitment to the student experience. He is in charge of development of innovative approaches to all aspects of student satisfaction and experience, including curriculum development, and the nurturing of a high-performance culture in teaching and learning. Professor Harmon also holds a Personal Chair in Applied Economics. Please find below the expenses he has claimed, and any use of a corporate credit card, in connection with duties as Vice-Principal Students.

Expenses are defined as those sums that were originally paid out by a member of staff and then subsequently reimbursed (for example through the e-expenses system). As some members of the Senior Leadership Team (SLT) also use a University credit card, these costs are also included. Please note that the category 'Other' comprises expenses which do not fit into the other four categories such as conference fees, Wi-Fi or e-SIM charges, and tourist taxes.

Date range	1/8/2024 - 31/7/2025
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Category	Amount
Travel	£156.46
Accommodation	£1,261.49
Subsistence	£387.47
Hospitality	£0.00
Other	£64.93

Record of expenses claimed and credit card expenditure on official activities in the financial year 2024/25

Name: Christina Boswell

Position: Vice-Principal Research and Enterprise

Christina Boswell is Vice-Principal Research and Enterprise. She provides leadership in research, innovation, industry engagement and enterprise development. She convenes key committees that drive research, innovation, industrial interactions, research commercialisation and enterprise development across the University. She is also Professor of Politics. Please find below the expenses she has claimed in connection with duties as Vice-Principal Research and Enterprise.

Expenses are defined as those sums that were originally paid out by a member of staff and then subsequently reimbursed (for example through the e-expenses system). As some members of the Senior Leadership Team (SLT) also use a University credit card, these costs are also included. Please note that the category 'Other' comprises expenses which do not fit into the other four categories such as conference fees, Wi-Fi or e-SIM charges, and tourist taxes.

Date range	1/8/2024 - 31/7/2025
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Category	Amount
Travel	£199.29
Accommodation	£145.00
Subsistence	£111.58
Hospitality	£118.55
Other	£0.00

Record of expenses claimed and credit card expenditure on official activities in the financial year 2024/25

Name: David Argyle

Position: Vice Principal and Head of the College of Medicine and Veterinary Medicine

Professor David Argyle is the Head of the College of Medicine and Veterinary Medicine. He is responsible for the overall management of the College comprising six separate Schools and Institutes, with over 5,000 students and 3,500 staff. He is also the William Dick Chair of Veterinary Clinical Studies. Professor Argyle is based in the Edinburgh Bioquarter. Please find below the expenses he has claimed and any use of a corporate credit card in connection with his duties as Vice Principal.

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Date range	1/8/2024 - 31/7/2025
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Category	Amount
Travel	£1,159.73
Accommodation	£0.00
Subsistence	£193.44
Hospitality	£567.89
Other	£92.26

Record of expenses claimed and credit card expenditure on official activities in the financial year 2024/25

Name: Gavin McLachlan

Position: Vice-Principal and Chief Information Officer

Gavin McLachlan is Vice-Principal and Chief Information Officer and Librarian to the University. He is the Head of the Information Services Group and is responsible for the strategic development and efficient delivery of a wide range of IT, library and collections services. He is also responsible for strategic oversight and support for online learning, distance learning and open education across the University. Please find below the expenses he has claimed, and any use of a corporate credit card, in connection with his duties as Vice-Principal.

Expenses are defined as those sums that were originally paid out by a member of staff and then subsequently reimbursed (for example through the e-expenses system). As some members of the Senior Leadership Team (SLT) also use a University credit card, these costs are also included. Please note that the category 'Other' comprises expenses which do not fit into the other four categories such as conference fees, Wi-Fi or e-SIM charges, and tourist taxes.

Date range	1/8/2024 - 31/7/2025
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Category	Amount
Travel	£235.06
Accommodation	£0.00
Subsistence	£163.15
Hospitality	£164.55
Other	£64.42

Record of expenses claimed and credit card expenditure on official activities in the financial year 2024/25

Name: Iain Gordon

Position: Vice-Principal and Head of the College of Science and Engineering

Iain Gordon is Vice-Principal and Head of the College of Science and Engineering. He has overall management of the College of Science and Engineering, comprising seven separate schools and two units, over 8000 students and around 2500 staff. He is also Professor of Mathematics. Please find below the expenses he has claimed, and any use of a corporate credit card, in connection with duties his as Vice-Principal.

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Date range	1/8/2024 - 31/7/2025
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Category	Amount
Travel	£16.50
Accommodation	£311.27
Subsistence	£61.33
Hospitality	£313.95
Other	£81.56

Record of expenses claimed and credit card expenditure on official activities in the financial year 2024/25

Name: Nirmal Borkhataria

Position: Interim Director of Finance

Nirmal Borkhataria was the Interim Director of Finance until August 2025. The Director of Finance has a direct reporting relationship to the Principal with respect to strategic and professional matters and in support. Please find below the expenses he has claimed, and any use of a corporate credit card, in connection with these duties.

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Date range	1/8/2024 - 31/7/2025
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Category	Amount
Travel	£0.00
Accommodation	£0.00
Subsistence	£0.00
Hospitality	£0.00
Other	£0.00